

CITY OF MILFORD
REGULAR MEETING
APRIL 5, 2011
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Library Building in said City on the 5th day of April 2011 at 7:30 pm. Present were: Mayor Dean Bruha; Council members: Jeff Baker, Jeff Heckman, Dan Kral; Attorney Robert Blevens; Chief of Police Forrest Siebken and City Clerk Jeanne Hoggins. Absent: Council member Rick Fortune and Maintenance Supt. Mark Frey. Also present: Joel Cates, Mason Lashley and Elaine Plessel. Nancy McGill with the press arrived later.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Bruha called the meeting to order at 7:30 pm. Mayor Bruha publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall of the Webermeier Library Meeting Room.

MINUTES: A motion was made by Baker and seconded by Kral to approve the minutes of the March 1, 2011 meeting. Roll call vote: Baker yes, Kral yes, Fortune absent, Heckman yes. Motion carried.

A motion was made by Kral and seconded by Baker to approve the minutes of the March 9, 2011 meeting. Roll call vote: Kral yes, Baker yes, Fortune absent, Heckman yes. Motion carried.

PAYMENT OF BILLS AND BOND INTEREST: A motion was made by Heckman and seconded by Kral that the following bills in the amount of \$50,029.88; Bond Interest in the amount of \$9,611.25 and payroll in the amount of \$27,186.30 approved by the Auditing Committee be approved for payment. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune absent. Motion carried.

SALARIES:

51149	Mark Frey	1,457.65
51150	Forrest K Siebken	1,332.71

51151	Mavis Lynn Ferris	75.24
51152	Jeanne M. Hoggins	1,316.47
51153	Gary Lee TeSelle	860.28
51154	Robert L Hull	872.08
51155	Beverly J Wehrs	499.96
51156	David R. Dahle	1,044.72
51157	George A. Matzen	664.43
51158	Tracy L. Yeackley	752.08
51159	Benjamin L. Rediger	810.86
51160	Craig Corder	1,407.92
51161	Deondra Lashley	336.31
51162	Shawna Fredericksen	82.09
51163	Aaron Hostetler	165.88
51164	Jason Meyer	1,058.05
51165	Melissa Kepler	356.58
51213	Mark Frey	1,457.65
51214	Forrest K Siebken	1,332.71
51215	Mavis Lynn Ferris	68.40
51216	Jeanne M. Hoggins	1,316.47
51217	Gary Lee TeSelle	1009.23
51218	Robert L Hull	955.48
51219	Beverly J Wehrs	593.98
51220	David R. Dahle	1044.72
51221	George A. Matzen	664.43
51222	Tracy L. Yeackley	752.09
51223	Benjamin L. Rediger	826.38
51224	Craig Corder	1,241.92
51225	Deondra Lashley	329.77
51226	Shawna Fredericksen	124.83
51227	Aaron Hostetler	99.19
51228	Jason Meyer	1,133.36
51229	Melissa Kepler	387.60
51232	Ricky Gene Fortune	141.52
51233	Dean Alan Bruha	188.70
51234	Jeffrey M Baker	141.52
51235	Jeff Lee Heckman	141.52
51236	Dan V Kral	141.52
GENERAL FUND:		
51144	Ben Rediger – WA/SW Deposit Refund	75.00
51145	George Strandness – WA/SW Deposit Refund	18.32
51146	Joseph Turrubiates – WA/SW Deposit Refund	28.10

51147	D.J. Yoder – WA/SW Deposit Refund	50.00
51148	U.S. Postmaster – Utility Billing Postage	164.64
51166	Ameritas Group – Pension	1,560.95
51167	Union Bank – HSA	2,913.00
51168	Ameritas Group – Dental & Vision	897.00
51169	Aramark Uniform – Pants & Rags	402.74
51170	AT&T – Long Distance	1.70
51171	Black Hills Utility – Service for Feb.	1,633.53
51172	Brian Utter	60.00
51173	Colin Electric Motor – Rework Well Motor	977.12
51174	Craig Bontrager – Basketball Clinic	100.00
51175	Culligan Water – Soft Water	58.00
51176	Deep Rock – Drinking Water	39.95
51177	Diode Communications – April Service	54.16
51178	Eakes Office – Ink Pad, Binders, Rcpt Book, File Cart	134.10
51179	Ed Roehr Products – Batteries For Tazer	85.12
51180	Farmers COOP – Gas/Diesel for Feb.	1,194.23
51181	Great Plains One Call – Locate Emerg Request	10.93
51182	Hawkins Inc.- LPC-4 & Freight	478.97
51183	JR Welding – Stainless Steel Grate	179.00
51184	Leonard Ratzlaff – Wii Controllers for Game	50.00
51185	Martin Excavating – Haul Concrete	1,355.00
51186	Meyer Auto – MIR Glass	51.38
51187	Mrs Wayne Roth – Birthday Cake	20.00
51188	Municipal Supply Inc.– Brass Flange, T10 E Coder	1,194.11
51189	Nebraska Equipment- Cylinder	402.00
51190	NE Motor Parts – Battery, Adhesive, Holddowns	104.48
51191	NPPD – Serivce For Feb.	5,386.58
51192	NeLEIN – 42 Conf Registration	150.00
51193	Newman Traffic Signs- No Parking & Stop Signs	523.40
51194	Orschelns- Pipeheat Cbl, Adapter, Cylinder, Faucet	78.33
51195	Osceola Implement- Filters	23.86
51196	Rediger Chevrolet- Oil Change #2	29.55
51197	Roxanne Roth – Cleaning Service	50.00
51198	Seward Co. PPD- Wells 1&2	630.13
51199	Seward Co. Ind. - Minutes/Notices/Baseball Ad	191.74
51200	Seward Electronics- KNBLL A Battery	138.45
51201	Sport Supply Group- Bases, Pitching Rubbers	776.51
51202	Sunrise Country Manor- Feb. Meals	983.25
51203	The Garbage Co.- Service for April	132.74
51204	Too Fast Supply- Hard Hats	43.80

51205	Tvrdy's Lock Key- Repair Lock Key Elevator	65.00
51206	Uribe Refuse – Garbage Pickup	37.00
51207	Windstream NE– Feb. Phone, Internet, Long Dist.	469.52
51208	AFLAC – Dis, Cancer, Acc, Suppl	463.96
51209	American Building Inspectors – Monthly Inspections	535.00
51210	Coventry – Health Insurance	5785.57
51211	Fort Dearborn Life – Life Insurance	113.52
51212	Mutual of Omaha – Disability	30.24
51230	Ameritas Group – Pension	1560.95
51231	Union Bank – H S A	575.00
51237	Baker & Taylor – Books	58.31
51238	BARCO Municipal Products- Bolts and Blades	802.69
51239	Blevens Law Office – Legal Svcs March	350.00
51240	D&D Communications – Battery, Charger, Firmwave	502.69
51241	Deep Rock – Drinking Water	23.35
51242	Fry & Associates – Border Timber	1796.00
51243	Gale – Books	74.74
51244	GE Landscape Supply – Gravel	1411.00
51245	George Matzen – Thermostat	139.46
51246	Great American Leasing – Meter Rent	80.00
51247	Heartsong Presents – Books	12.99
51248	Holiday Inn – Room for Clerk School	374.75
51249	IKON Office – Meter Rent	205.00
51250	JR Welding – Shear Work	25.00
51251	Kremer Electric – Labor on Well 1	288.35
51252	Lee's Refrigeration – Contractor Labor	124.89
51253	Matheson Tri-Gas – Compressed Air	337.49
51254	Milford Plumbing – Repair Sink, Unplug Sewer Line	242.80
51255	Milford School Dist – Parking Fines	75.00
51256	Milford Fire & Rescue – NEMSA Registrations	900.00
51257	Municipal Supply – Meters	1352.67
51258	NE Public Health – Blood Alcohol & Coliform Test	365.00
51259	NIFCO Mechanical – Bushing, Hose	173.99
51260	NMC – Block Heater for Generator	1684.00
51261	Pizza Kitchen – Catered Meal	122.50
51262	Powerplan – Repair Hose	43.87
51263	Roxanne Roth – Cleaning Svcs.	50.00
51264	Shell Fleet Plus – Gas for Ford Pickup	213.11
51265	Shell Fleet Plus – Fuel for March	992.97
51266	Todd Vegas – Mailbox Post Kit	29.97
51267	Tool Fast Supply – Battery Charger	56.58

51268	Tracy Yeackley – Mileage & Meals Clerk School	169.73
51269	Travis Yeackley – EMS Bags	276.98
51270	Union Bank – Medicare Part D, Gary TeSelle Acct.	431.50
51271	Verizon Wireless – Cellular Svc.	183.41
51272	Verizon Wireless-P – Cellular Svc.	102.79
51273	Verizon Wireless – WC – Well Control Monitor	43.07
51274	WalMart – DVD’s, Corner Brace, Soap	180.74
51275	Watts Up – Light Bulbs	360.60
51276	Weathercraft of Lincoln – Seal Gutter at City Office	334.30
51277	Windstream NE – Phone & Internet	366.53

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Milford Housing Authority minutes for March 17, 2011; Milford Aging Services Commission minutes for March 22, 2011; Recreation Board minutes for March 14, 2011; Pool Board minutes for March 14, 2011; Police Dept. activity report for March 2011; Milford Fire and Rescue NARSIS report for March 2011. Heckman – the Pool Board met on March 15, 2011 and interviewed last years Pool Manager Jessica Young. She agreed to come back and work the 2011 season as Pool Manger and is working on getting her W.S.I. Interviews for lifeguards will take place the end of April as some kids are still trying to get certified. Recommendation will be presented at the May meeting. Engineering fees for the Pool Expansion project were discussed. Kral – Reports for the Fire, Rescue and Police are on file. Chief Siebken reported on the March Police Activity. Baker noted the Sr. Center elevator is still broken. A firm estimate of \$3000 - \$4000 to repair the elevator has been provided. Baker is hoping to have it fixed by May. Baker also reported that the Arbor Day application was submitted and Milford will receive their award on April 13, 2011 at 2:00 pm.

COMMUNICATIONS: *Sales tax received for the month of January 2011 in the amount of \$13,993.65. *Resignation letter from Recreation Board member Jim Davenport. *Fire Dept. is currently burning the R.R. embankment.

PUBLIC HEARING – Citizen Advisory Committee: Mayor Bruha opened the Public Hearing at 7:40 pm. The financials for the Economic Development account are as follows: General Acct - \$89,149.07, CD - \$48,000.00 = \$137,149.07. Seward County Economic Development Director fee - \$4,608.00 leaving a balance of \$132,541.07. Bruha reported no current activity in the community and encouraged the Council to bring any suggestions to him. Mayor Bruha mentioned the infrastructure along Oak Ave. West including possibly paving. He also mentioned a possible CNG Station. Any ideas are welcome. With no further comments Mayor Bruha closed the public hearing at 7:45 pm.

UNFINISHED BUSINESS:

Introduction and Adoption of Ordinance – Amend Ordinance #798,

Building Inspection Fees: Attorney Blevens presented the ordinance noting the changes requested at last months meeting. The changes were made and a motion was made by Kral and seconded by Baker to make additional changes to the Commercial Construction portion of the ordinance, changing the Plumbing and Mechanical Permit fee to \$80.00. It was also noted to revise the Commercial Electrical Permit to say per State of NE fee schedule. Roll call vote: Kral yes, Baker yes, Fortune absent, Heckman yes. Motion carried. A motion was made by Baker and seconded by Kral to introduce the following ordinance:

ORDINANCE NO. 840

AN ORDINANCE TO AMEND CHAPTER 9, ARTICLE 2, SECTION 205 OF THE MUNICIPAL CODE; TO AMEND ALL ORDINANCES IN CONFLICT HEREWITH; AND TO PRESCRIBE THE TIME THIS ORDINANCE SHALL BE IN FORCE AND TAKE EFFECT. (See Ordinance Record)

City Administrator Position: After last months discussion Mayor Bruha thought the term Administrator may not be the correct title for the position in question. Kral agreed and suggested more of an Economic Development Coordinator or Economic Development Assistant focusing on the duties not duplicative but centered on a mission of finding funding for various projects within the City. This position could be the Mayor's assistance since he is the Representative of the County Economic Development. Kral did not suggest spending \$40,000 to \$50,000 in salary without accomplishment. Since there isn't a full Council or proposal Kral asked the Council to think about it until next month. Blevens posed the question to the Council, is this position going to be appointed, employee or contracted? Heckman questioned, isn't this what we pay SENDD and Lana to do? Mayor Bruha, "When you really want to try and draw someone in for your entity, you almost need your own person". Heckman questioned is the goal to bring in manufacturing jobs to the community or fill some buildings downtown. We really don't have any land to offer a manufacturer. Blevens – Do you see the focus of this position being someone to find grants for municipal improvements or finding Economic Development to bring in businesses? Kral answered yes to both. Lana uncovers a certain number of opportunities and those are shared at the meetings. The issue we have is our Mayor doesn't have time to follow up on those opportunities. Kral suggested an agreement where there is an independent contractor relationship and the individual is rewarded on the basis of accomplishment not activity. Baker – with all due respect to Lana, she may have so many contacts but nothing has materialized in the last

several years. He questioned where this money will come from, both how are we going to pay this person plus how are we going to meet our match. Grants are no longer funded 100 %. Money is not flowing like it use to. Blevens suggested as a community we really need to do a comprehensive determination of what the City's projections are and what capital improvements need to be done in the next 10 years. It becomes a priority of which areas money should/could be spent. Blevens will try to get a copy of Seward's plan and distribute it prior to the May meeting. Blevens also mentioned "Quality of Life" and how Economic Development can sometimes create worse living conditions.

NEW BUSINESS:

U.S. Cellular Proposal: Item deleted

Use of Uptown City Park – Joel Cates: The United Methodist Church would like to host a B-B-Q in the Uptown City Park inviting the community to share in a night of fun and fellowship. Propane grills would be used for hamburgers and hotdogs along with a bounce house and possibly a movie projected onto the Church wall. June 4th is a tentative date and the Council asked Joel to come back in May with final plans and any requests for street closing.

Concession Stand bids: A motion was made by Baker and seconded by Heckman to approve the bid from Linda Sorenson and Darla Kalkwarf to run the Welch Park Concession stand for the 2011 ball season at 100% of the profit minus pop and has the first opportunity to run the stand at tournaments if the hosting organization cannot run the stand. Profit splits should be agreed upon between Linda, Darla and the hosting tournament director. Roll call vote: Baker yes, Heckman yes, Fortune absent, Kral yes. Motion carried.

Webermeier Scholarships 2011-2012 School Year: A motion was made by Kral and seconded by Heckman to approve \$375.00 per semester for 7 new and 17 renewal scholarship recipients for the 2011-2012 School Year. Roll call vote: Kral yes, Heckman yes, Baker yes, Fortune absent. Motion carried.

Hire Pool Manager and set wage: The Pool Board would like to recommend rehiring Jessica Young as the Pool Manager for the 2011 Season as she did a very good job last year. A motion was made by Heckman and seconded by Kral to approve hiring Jessica Young as the Milford Pool Manger setting her hourly rate at \$10.65. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune absent. Motion carried.

Authorize Firework Stands: A motion was made by Baker and seconded by Kral to approve the Firework stand for Phantom Fireworks at 921 W. 5th

St. Roll call vote: Baker yes, Kral yes, Fortune absent, Heckman yes. Motion carried.

A motion was made by Baker and seconded by Kral to approve the Firework stand for Ka-Boomers Enterprises, 410 South State Hwy 6. Roll call vote: Baker yes, Kral yes, Fortune absent, Heckman yes. Motion carried.

Change May Council meeting date: Due to the presentation of Webermeier Scholarships by Mayor Bruha at Honors Night scheduled for May 3rd the regular City Council meeting will be changed to Wednesday, May 4, 2011 at 7:30.

ADJOURNMENT: A motion was made by Heckman and seconded by Kral to adjourn the meeting. Roll call vote: Heckman yes, Kral yes, Baker yes Fortune absent. Motion carried and meeting adjourned at 8:26 pm.

Jeanne Hoggins, City Clerk

Dean A. Bruha, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on April 5, 2011 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk